



The Annual Parish Council Meeting minutes

For 13th May 2024,

8.20pm, at Dickleburgh & Rushall Village Centre

PRESENT: Cllrs. Andrew Goodman (Chair), David Leyersman, Sam Johnson, Jim Kerr, Pam Reekie and Robert Theobald.

IN ATTENDANCE: Ann Baker (Clerk)
Matthew Hill (Responsible Finance Officer)

MEMBERS OF THE PUBLIC:

1. **The Election of: (i) the Chair and signing of the Declaration of Acceptance of Office -**
Cllr. J. Kerr proposed Cllr. A. Goodman, seconded by Cllr. D. Leyserman. Cllr. A. Goodman agreed to stand, there were no other proposals, it was resolved to accept the proposal, agreed unanimously
(ii) the Vice-Chair and signing of the Declaration of Acceptance of Office -
As there were no nominations it was agreed to consider at the June meeting.
2. **Approval of the General Power of Competence from May 2023 - April 2027** - this was confirmed
3. **ACCEPTANCE OF APOLOGIES** - Cllr. S. Adlam, Les Bragg - accepted
4. **DECLARATIONS OF PECUNIARY AND OTHER INTERESTS FROM MEMBERS ON ANY ITEM TO BE DISCUSSED –**
Cllr. R. Theobald declared an interest in item 8, the Town Lands Trust.
5. **To note the of Notice of Councillor Vacancy from SNC, from 13th May to the 29th May 2024.**
6. **APPROVAL OF THE MINUTES OF THE PARISH COUNCIL ON 8TH APRIL 2024**
The minutes of the meeting were accepted as a true and accurate record. It was resolved to approve them, proposed Cllr. P. Reekie, seconded Cllr. J. Kerr, approved unanimously.
7. **THE MONTHLY FINANCIAL REPORT FROM THE RFO**, including notification of payments made over the last month:
 - a. **Payments & receipts** – a list of payments and receipts, along with comments had been circulated to all Councillors. Income was as expected. Expenditure was in line with payments approved at the last PC Meeting. It was resolved to approve the payments and receipts sheets, proposed Cllr. R. Theobald, seconded Cllr. D. Leyserman, all in agreement
 - b. **Approval of the Internal Audit, p3** – it was resolved to approve the Auditors Report, proposed Cllr. R. Theobald, seconded Cllr. J. Kerr, all agreed
 - c. **Approval of AGAR Section 2, p.5 – the Accounting Statements for 2023 – 2024** - it was resolved to approve the Accounting Statements, proposed Cllr. P. Reekie, seconded Cllr. S. Johnson, approved unanimously
8. **Town Lands Trust** - Cllr. A. Goodman reported that Janice Hulett had offered her resignation. Cllr. Goodman reported that Martin Wilby asked the Parish Council to nominate John Adlam to fill this vacancy. This was discussed. It was felt the issues raised by Janice Hulett were serious and needed to be resolved. The consensus view in the room was that the TLT would benefit from having a second PC

member on the board. A further suggestion was to consider - Cllr. Pam Reekie for the vacancy. Cllr. P. Reekie was prepared to fill the vacancy. It was resolved to offer this to inform the Town Land Trust of this decision, Cllr. A. Goodman proposed, seconded by Cllr. J. Kerr, unanimous. **ACTION** - Chair to inform the TLT

9. Planning Applications as received from South Norfolk Council:

- a. **Planning Application 2024/0967** - Walnut Cottage, Harleston Rd., Rushall - proposed side & rear single storey extension. Demolition of garage & cladding of original dwelling. The neighbour to the property expressed concerns regarding the height of the chimney below the ridge of the roof causing smoke to enter the property, the matter of the flat roof and overlooking was raised too. The PC felt that the plans were not clear and needed further clarification particularly over aspects of the design such as the pitch of the roofs, the flat roof, the changing height of the building and the proposed change in height of the chimney. Clerk to request additional plans, the response to include the planting of native trees and hedging to replace those removed, a response will be composed and circulated.

- b. **Planning Application 2024/1147** - Agricultural Building East of Orchard Farm, Harleston Rd., Rushall - notification of Prior Approval for a proposed change of use & associated building works of agricultural buildings to one dwelling house – it was agreed that the suggestions from the Engineer were sound and providing these were included in the conditions, it was resolved to recommend approval

Planning Application 2023/3584 - Thatchers Meadow, Harleston Rd., Rushall – amended reserved matters of appearance, landscaping, layout & scale following outline planning permission 2022/1056 by 2023/1473 for three new detached dwellings. It was agreed to approve with conditions and to make the following general points:-

- 1 The PC is disappointed to see more large houses being constructed without affordable homes.
- 2 The developer should plant statement native trees on the driveway
- 3 The developer must demonstrate how they are complying with the Environment Act of 2021 and increasing the biodiversity by 10% net gain (3 houses is a significant development within a rural setting).
- 4 The development must include a SUD system.

Action – Clerk to contact SNDC planning

- c. **Planning Application 2024/0565** - Alandale House, The Street, Dickleburgh - the application has been withdrawn
- d. **Receipt of Consultee reports of Planning Decision made by SNC:** none

10. APPROVAL OF AN AGREEMENT WITH NCC REGARDING THE EV CHARGING PILOT ‘PLUG-IN NORFOLK’ - THREE OPTIONS, RECOMMENDATION FROM VC -

It was noted that the terms and conditions had not been sent with the management options. The recommendation from the VC to the PC was, provided the terms and conditions were acceptable, to accept option 1. To aid decision making it was suggested that the name/s of other Parish Councils that are part of the pilot be contacted to find out how they are faring with the project. There is still a query as to whether the machines are now working. **ACTION** - the Clerk will locate and circulate the Terms & Conditions sent by Alex White, of NCC's Plug-in team, if these are agreeable, it was agreed the Parish Council become part of the pilot project and adopt Option 1.

CONFIRMATION OF THE DATE OF THE NEXT PARISH MEETING AND RECEIVE ITEMS FOR THE NEXT AGENDA -
MONDAY 17TH JUNE, AT 7.00PM AT RUSHALL CHURCH

The Chair thanked all Councillors for their attendance and contributions,
Cllr. R. Theobald and Matt Hill gave their apologies for the June meeting.

Agenda items – finalise the External Audit papers, suggestions for co-option, policies & procedures.

The meeting closed at 10.00 pm

SIGNED

DATE