



Dear Councillor,

I hereby summon you to the **Parish Council Meeting, at Dickleburgh & Rushall Village Centre** to be held on **Monday 13th October 2025 at 7.00pm**

Ann Baker, Clerk to the Council

7th October 2025

AGENDA

Members of the Public are welcome to the meeting. At the start of the meeting fifteen minutes will be available to members of the public to make comments on matters listed on this agenda which may help the councillors with their decision making process.

87. To consider accepting apologies for absence
88. To receive & update any declarations of pecuniary & other interests from members on any item to be discussed
89. Adjournment of the meeting for Public participation, County & Dist. Cllrs. reports
90. To approve the minutes of the meeting held on 8th September 2025
91. To note matters arising from the minutes of the last meeting – for information purposes only:
 - a. Update on the website & domain changes (min.72a)
 - b. Update to the Furze Green gateway signs (min.72e)
 - c. Asset Register update (min.76)
 - d. To receive information re the bus service & Doctor's Surgery (min. 85)
 - e. Roles & responsibilities update (min.83)
92. To receive the Monthly Financial Report from the RFO including notification of payments made over the last month & take any necessary actions:
 - a. To approve the payments & receipts
 - b. To approve the viring of funds within the budget
 - c. Approval of quarterly reconciliation of bank accounts 30.09.25.
 - d. Update from CCLA (min. 73b)
 - e. Update on the annual insurance for the Parish Council (min. 73d)
 - f. Street lighting Contract expiring 31 December 2025 and new indicative rates being offered.
 - g. Update on EICRs for all Parish Council owned buildings with recommendations for outstanding items for Village Centre

- h. To note receipt from PKF Littlejohn that the External Audit had been passed satisfactorily
- i. To approve a donation to the RBL
- j. To receive a short report on the Local Council Award Scheme
93. To agree the Vision Statement for the Parish Council
94. To receive short reports from the following Working Parties: (i) DRVC report, white/noticeboard for MR (ii) amendments to the Rules of the Charity no. 295309 (iii) update from Metro-Rod re blocked drains (iv) Personnel working group report
95. To receive a short report on the progress of the Neighbourhood Plan (min.72d)
96. Planning Applications as received from South Norfolk Council incl.:
 - a. Application 2025/
 - b. Update on the Planning Application 2024/3439 Lawful Development
 - c. To consider any applications which may have been received prior to the meeting & of which Councillors have been previously advised
 - d. To receive consultees reports of planning decisions made by SNBC
97. Highways & PROW reports & to take any necessary actions:
 - (i) Highways matters (ii) PROW matters
98. Playing Field reports & take any necessary actions:
 - a. To note receipt of the monthly play area inspections
 - b. To receive a short report re Basket swing & repairs to other pieces of equipment & update on the action plan
99. To receive information received relating to the Burston Rd. allotments
100. To receive an update on arrangements for the annual Remembrance Service
101. Information to note: (i) receipt of monthly 'Open Spaces' magazine (ii) NCC – One Norfolk One Council proposal (iii) SNC's submission for a two Unitary LGR (iv) NCC Norwich Western link road update
102. To receive matters of information from Councillors
103. To receive items for the next agenda

The press and public are invited to attend the meeting

Please contact Clerk to the Council, Ann Baker 01379 742937 or email:
clerk@dickleburghandrushallparishcouncil.gov.uk