



Dear Councillor,

I hereby summon you to the **Annual Parish Council Meeting, at Dickleburgh & Rushall Village Centre** to be held on **Monday 11th May 2026 at 7.00pm**

Ann Baker, Clerk to the Council

5th May 2026

AGENDA

Members of the Public are welcome to the meeting. At the start of the meeting fifteen minutes will be available to members of the public to make comments on matters listed on this agenda which may help the councillors with their decision making process.

18. **To elect a Chair & Vice Chair of the Parish Council** & sign the Declarations of Acceptance
19. **To consider accepting apologies for absence**
20. **To receive & update any declarations of pecuniary & other interests** from members on any item to be discussed
21. **Adjournment of the meeting for Public participation, County & Dist. Cllrs. reports**
22. **To approve the minutes of the meeting held on 13th April 2026**
23. **To note matters arising from the minutes of the last meeting – for information purposes only:**
 - a. Update on the bus shelter (min.5a)
 - b. Progress on the Furze Green gateway signs (min.5b)
 - c. Update on Regener8 – Semere Green Solar Farm (min. 5e)
 - d. A short update on The Giving Machine Community grant scheme (min.5f)
 - e. Common's Committee – new members update (min. 9)
 - f. Update on the trustees/lease discussions with the Village Centre (min.10)
24. **To receive the Monthly Financial Report from the RFO including notification of payments made over the last month & take any necessary actions:**
 - a. To approve the payments & receipts
 - b. To approve the appointment of the internal Auditor – Mr. R. Goreham
 - c. Approval of the AGAR, Section 1 – the Annual Statement of Governance 2025 - 2026

25. **Digital & Data Compliance AGAR Assertion 10 – training & implications on the Parish Council & to take any necessary actions:** (a) email management, website & digital content accessibility, Freedom of Information & transparency, Data Protection, I. T. policy (b) to prepare an action plan for the internal auditor
26. **To receive short reports from the following Working Parties & take any necessary actions:** (a) DRVC report (b) Recommendation the Grants Working Party re the grant application from a local student (c) Allotments on Norwich Rd (d) South Norfolk in Bloom grant - an update
27. **To approve: Standing Orders, Financial Regulations & Financial Risk Assessment policy**
28. **Planning Applications as received from South Norfolk Council incl.:**
 - a. **Planning Application 2026/0892 - Tree works in a Conservation area – Yew Tree Cottage, Burston Rd., D'burgh – reduce the crown canopy height & width**
 - b. **Planning Application 2026/0597 Listed Building Consent Dickleburgh Manor – remedial works to ground floor & basement following flood damage**
 - c. **Half Moon update**
 - d. **To consider any applications** which may have been received prior to the meeting & of which Councillors have been previously advised
 - e. **To receive consultees reports of planning decisions made by SNBC**
29. **Highways & PROW reports & to take any necessary actions:**
 - a. **Highways matters – drain cover on The Street - update**
 - b. **PROW matters**
30. **Playing Field reports & take any necessary actions:**
 - a. To note receipt of the monthly play area inspections
 - b. To receive an update on the inflatable on the Playing Field
 - c. To consider amendments to the agreement of the Playing Field with D'burgh FC
31. **A short report from the Annual Parish meeting held on Mon. 27th April, 7.30pm**
32. **Information to note:** (a) Registering with Anglian Water Privacy Notice for webinars & receipt of Anglian Water's 'Integrated Water Management for the long term in Norfolk & Suffolk 2030- 2055, webinar 21st May (b) SNC Street naming & numbering notification
33. **To receive matters of information from Councillors**
34. **To confirm the date of the next meeting & receive items for the next agenda**

The press and public are invited to attend the meeting

Please contact Clerk to the Council, Ann Baker 01379 742937 or email: clerk@dickleburghandrushallparishcouncil.gov.uk